
Hollinswood and Randlay Parish Council

Asset & Property Committee

Chairman: Cllr H Unwin

Clerk: Katrina Baker MBE CILCA

Councillor S Unwin
Councillor J Creed
Councillor P Krajewski
Stuart Fisher

Councillor R Tyrrell
Councillor C Prescott

Glyn Johnson

Councillor P Cranfield
Councillor H Unwin

Liam Seabury

You are invited to the **Asset & Property Committee** on **Monday, 5th January 2026 at 7.00pm, in the Council Chambers at Hollinswood Neighbourhood Centre.**

Katrina Baker – Clerk

1. **Welcome**
2. **Apologies for Absence**
3. **To record any Declarations of Interest, over and above the registered list**
4. **To confirm the Minutes of the meeting held on 24th November 2025**
5. **Matters relating to Randlay Community Centre**
 - a. **Front shutter**
Update on timescale for installation
 - b. **Hall One Blinds**
Update on installation
 - c. **Maintenance Updates**
 - d. **Any other matters**
6. **Matters relating to Hollinswood Neighbourhood Centre**
 - a. **Ceiling tiles**
Update on installation
 - b. **Maintenance Updates**
 - c. **Any other matters**
7. **Matters relating to Hollinswood Pavilion & Field**
 - a. **Fire Alarm System**
To consider the quotation for the installation of the fire alarm system
 - b. **Football Field**
 - c. **Maintenance Updates**
 - d. **Any other matters**

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- 8. **Randlay Allotments**
 - a) Report
- 9. **Randlay Valley Car Park**
- 10. **Randlay Valley**
 - a) Step Repairs
- 11. **Other Matters (at the discretion of the Chairman)**
- 12. **Date of the next meeting**
23rd February 2026 7.00pm Hollinswood Neighbourhood Centre

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Charter –
A commitment by all to work together for the benefit of the wider community.